

# Demand Letter

Date: .....

To: **THAI WORKER ENTERPRISE RECRUIMENT CO., LTD.**

Address: **99/98 Moo 7, Tambon Bangsaothung, Amphur Bangsaothung, Samut- Prakarn 10540, Thailand.**

With respect to the Manpower Supply Agreement made between you and us, we are Pleased to place a demand order for supplying Thailand workers for ..... in...(Site address)..... under the terms and conditions as set forth hereunder.

## 1. Trade and number of workers required:

Job Title	Number of required	Basic Salary (AED) (Based on 208 hours/month)	Remarks
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## 2. Terms and conditions:

2.1 Period of Employment:	1 Year(s) (Renewable)
2.2 Probationary period:	3 Months
2.3 Legal Working hours and days:	8 working hours from Saturday to Thursday
2.4 Overtime allowance:	The employee shall be entitled to overtime allowance whenever overtime work is done pursuant to the local Labour law.
2.5 Compulsory working hours:	12 hours/day Saturday to Thursday
2.5 Accommodation:	To be provided by employer.
2.6 Food:	To be provided by employer
2.7 Others:	Free Medical care and treatment and Local Transportation shall be provided by the employer.

Yours Sincerely,

**Mr.....**  
Managing Director